

DENNIS J. O'HARA
CHIEF OF POLICE

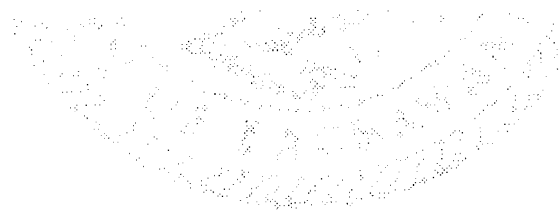


CITY OF LACKAWANNA
Office of the Police Chief

CITY HALL, 714 RIDGE ROAD, ROOM 109
LACKAWANNA, NEW YORK 14218
716-827-6499
716-822-4900

INSTRUCTIONS TO PROTEST PARKING TICKETS:

1. Fill out a PARKING TICKET PLEA FORM at the Lackawanna Police Desk. Fill in all the blanks, including the reason for the protest.
2. Submit the above form at the Lackawanna Police Desk.
3. A Lackawanna City Court Judge will review your protest and make a decision on the parking ticket.
4. You will receive the Judge's decision (a notice to pay, or a notice of dismissal) by mail; within 2 weeks from filing your **protest**.
5. If the decision by the Judge is to deny your protest and find **you** guilty, you will have 10 days to make total payment on the contested ticket or a warrant will be issued for your arrest.



PARKING TICKET PLEA FORM

INSTRUCTIONS ON REVERSE SIDE OF THIS FORM
PLEASE PRINT

I, _____ RESIDING AT _____

_____, TELEPHONE # _____

RECEIVED PARKING TICKET NO. _____ ON ____/____/____

LICENSE PLATE # _____ AT _____ AM / PM,

WHILE MY CAR WAS PARKED ON _____

STREET, IN THE CITY OF LACKAWANNA. I AM CONTESTING THIS

TICKET BECAUSE:

Date _____

Signature _____

FOR COURT USE ONLY

_____ **GUILTY** _____ **NOT GUILTY**

FINE: \$ _____ **PAYMENT DUE** ____/____/____

JUDGE _____

- If the fine is not paid within 10 days, the amount will be doubled.
- The person completing this form assumes responsibility for this ticket.